



## Water Sector Innovation Leadership Group

Meeting minutes 10 April 2013  
Ergon House, Defra

### Attendees:

|   |                                 |
|---|---------------------------------|
| Tom Flood (Independent Chair)           | Daniel Osborn (UKRIP)           |
| Chris Newsome (UKWIR and Anglian Water) | Piers Clark (Thames Water)      |
| Simon Cocks (Severn Trent Water)        | Ian Barker (Environment Agency) |
| Paul Mullord (British Water)            | Dr David Smoker (SBWWI)         |
| Russell Ball (BIS)                      | Mark Worsfold (Ofwat)           |
| Graham Lott (Defra)                     | Sonia Phippard (Defra)          |
|   | Alison Maydom (Defra)           |

### 1. Introductions

Tom Flood welcomed members to the second meeting of the refreshed Water Sector Innovation Leadership Group. He urged members to make good progress today on the Terms of Reference so that the Group has an agreed set of proposals and direction.

### 2. Minutes of the last meeting (previously circulated)

The minutes were agreed by the Group and would be published on the Ofwat website.

### 3. Terms of Reference, metrics and delivery (paper circulated)

Piers Clark presented the draft metrics and a delivery paper to the group for discussion. The metrics sub-group had recently met with BIS analysts to discuss the Terms of Reference. It was clear there was some overlap with the different terms of reference and that the Group should consider a single mission statement which

would focus more on the deliverables. Agreed that Piers Clark, with input from Ian Barker would work further on the context setting piece for the terms of reference. Piers would also produce a straw man for the metrics based on a scorecard approach using inputs, outputs and outcome systems in time for the next meeting of the Group on 2 July 2013. Defra would discuss further with BIS to establish potential further input from their analysts to work on the metrics.

#### **4. Model for ordering water industry initiatives (presentation)**

Simon Cocks presented the work undertaken on the modelling. The group agreed that the system was beneficial and potentially unique. We should consider if there are potential Intellectual Property (IP) issues. Defra to seek advice from BIS on possible IP issues and Mark Jones would seek advice from his patent lawyers. It was agreed that the model sub-group would continue to work on the model but take into account timing of the next steps in conjunction with the development of the Request for Proposal (RFP) for the Oracle system.

#### **5. Oracle**

Chris, David, Mark and Lynne to progress the development of the RFP for the Oracle system. It is anticipated the RFP can submit potential bids to consider by 2 July 2013. The Group will consider sources of seed funding and long term funding. The Group also reviewed the possibility that access to the model and key information through the Oracle system could be on a subscription basis (in a similar manner to LinkedIn). Defra to identify a source of advice for a subscription approach.

#### **6. Communication Plan**

Graham Lott presented a draft communication plan to the Group. The Group agreed to hold an Innovation day/conference in November/December 2013. Defra to source a suitable venue and dates. The Group to consider suitable key-note speakers for the event.

Feedback to Defra on the draft communication plan with an intent to sign-off at the 2 July meeting.

#### **7. Other actions**

It was agreed to invite the National Trust to present at the 2 July meeting – “from source to sea”.

Defra to produce key lines on the purpose and work of the group, and a short PowerPoint presentation for use by the Group's members.

Defra to compile a list of innovation events and other useful innovation developments for circulation to the Group at future meetings.

## **8. Date of next meeting**

Tuesday 2 July 2013. 10.00am to noon, Defra.